

UNITED STATES DISTRICT COURT
for the
Eastern District of Virginia

BASF CORPORATION

)

)

)

)

Plaintiff(s)

)

)

)

)

)

)

)

)

Civil Action No.

GF AUTO BODY LLC and MARCO ANTONIO
GRANADOS FERMAN a/k/a MARCO GRANADOS

Defendant(s)

)

SUMMONS IN A CIVIL ACTION

To: *(Defendant's name and address)* GF Auto Body LLC
c/o Marco Antonio Granados Ferman, registered agent
23571 Pebble Run Place, Unit 175
Sterling, Virginia 20166

A lawsuit has been filed against you.

Within 21 days after service of this summons on you (not counting the day you received it) — or 60 days if you are the United States or a United States agency, or an officer or employee of the United States described in Fed. R. Civ. P. 12 (a)(2) or (3) — you must serve on the plaintiff an answer to the attached complaint or a motion under Rule 12 of the Federal Rules of Civil Procedure. The answer or motion must be served on the plaintiff or plaintiff's attorney, whose name and address are:

Diana Miller
Butler Snow LLP
919 East Main Street, Suite 600
Richmond, VA 23219

If you fail to respond, judgment by default will be entered against you for the relief demanded in the complaint. You also must file your answer or motion with the court.

CLERK OF COURT

Date: _____

Signature of Clerk or Deputy Clerk

Civil Action No.**PROOF OF SERVICE***(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (l))*

This summons for (*name of individual and title, if any*) _____
was received by me on (*date*) _____ .

I personally served the summons on the individual at (*place*) _____
on (*date*) _____ ; or

I left the summons at the individual's residence or usual place of abode with (*name*) _____
_____, a person of suitable age and discretion who resides there,
on (*date*) _____ , and mailed a copy to the individual's last known address; or

I served the summons on (*name of individual*) _____ , who is
designated by law to accept service of process on behalf of (*name of organization*) _____
on (*date*) _____ ; or

I returned the summons unexecuted because _____ ; or

Other (*specify*): _____

My fees are \$ _____ for travel and \$ _____ for services, for a total of \$ 0.00 .

I declare under penalty of perjury that this information is true.

Date: _____ *Server's signature*

Printed name and title

Server's address

Additional information regarding attempted service, etc: